



City of NAPOLEON, OHIO

255 WEST RIVERVIEW AVENUE, P.O. BOX 151
NAPOLEON, OHIO 43545-0151
(419) 592-4010
FAX (419) 599-8393

Mayor
J. Andrew Small

July 26, 2001

Members of Council
Michael J. DeWit, President
Terri A. Williams
James Hershberger
Travis B. Sheaffer
John A. Helberg
Jean A. Steele
Glenn A. Miller

Jeremy Zachrich
13893 Co. Rd. M
Napoleon, OH 43545

Re: 318 W. Maumee Avenue location

City Manager
Dr. Jon A. Bisher

Dear Mr. Zachrich,

Finance Director
Gregory J. Heath

On 2/23/01, I issued an electrical permit for the property at 318 W. Maumee Avenue job location. I still need you to stop by the City Building to sign the permit. There is also an outstanding balance of \$15.00 that will need to be paid. Please do this as soon as possible.

Law Director
David M. Grahn

Thank you for your prompt attention to the above matter.

City Engineer
Joseph R. Kleiner, P.E.

Respectfully,

Brent N. Damman
Zoning Administrator

BND/ske

C:\lotus\work\wordpro\Brent\Past due letters for permits\318 W Maumee Ave - Jeremy Zachrich -past due permit

U.S. POSTAL SERVICE **CERTIFICATE OF MAILING**
MAY BE USED FOR DOMESTIC AND INTERNATIONAL MAIL, DOES NOT
PROVIDE FOR INSURANCE - POSTMASTER

Received From:
Brent Damman
CITY OF NAPOLEON
P.O. BOX 151
NAPOLEON, OH 43545

One piece of ordinary mail addressed to:
Jeremy Zachrich
318 W Maumee Ave
Napoleon OH 43545



NAPOLEON, OHIO

NAPOLEON, P.O. BOX 151
3545-0151
10
8393

PS Form 3817, Mar. 1989

Mayor
J. Andrew Small

Jeremy Zachrich
318 W. Maumee Ave.
Napoleon, OH 43545

Members of Council
Michael J. DeWit, President
Terri A. Williams
James Hershberger
Travis B. Sheaffer
John A. Helberg
David F. Miller, Jr.
Glenn A. Miller

Re: Past-due Electrical Permit

Dear Jeremy,

As stated in my previous letter dated 6/18/01, an electrical permit was issued for your property at 318 W. Maumee Avenue on 2/23/01. You still have an outstanding balance of \$15.00.

City Manager
Dr. Jon A. Bisher

Please note if the City has not received your payment by 7/25/01, your outstanding balance will be turned over to the Collections Department.

Finance Director
Gregory J. Heath

Thank you for your attention to this matter.

Respectfully,

Law Director
David M. Grahn

Brent N. Damman
Zoning Administrator

City Engineer
Joseph R. Kleiner, P.E.

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City of NAPOLEON, OHIO

255 WEST RIVERVIEW AVENUE, P.O. BOX 151
NAPOLEON, OHIO 43545-0151
(419) 592-4010
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June 18, 2001

Mayor
J. Andrew Small

Jeremy Zachrich
318 W. Maumee Avenue
Napoleon, OH 43545

Members of Council
Michael J. DeWit, President
Terri A. Williams
James Hershberger
Travis B. Sheaffer
John A. Helberg
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Re: 318 W. Maumee Avenue location

Dear Mr. Zachrich,

On 2/23/01, I issued an electrical permit for your property at 318 W. Maumee Avenue job location. I still need you to stop by the City Building to sign the permit. There is also an outstanding balance of \$15.00 that will need to be paid.

City Manager
Dr. Jon A. Bisher

Respectfully,

Brent N. Damman
Zoning Administrator

Finance Director
Gregory J. Heath

Law Director
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City Engineer
Joseph R. Kleiner, P.E.